

# Activation Grant Guidelines 2020

Be Connected is an Australian government initiative committed to increasing the confidence, skills and online safety of older Australians. Be Connected aims to empower everyone to use the internet and everyday technology to thrive in our digital world. Good Things Foundation manages the Be Connected Grants program which will run until June 2021.

To help you get started in the Be Connected Network, Good Things Foundation is inviting Network Partners to apply for an Activation grant. All Network Partners who have not been awarded an Activation grant in the past will have the opportunity to apply for a one-time \$2,000 grant to support older people through face-to-face contact, either one-on-one or in small groups, to develop their digital skills and confidence over a ten month period.

We do appreciate that it is more difficult to engage with and support individuals in outer regional, remote and very remote areas. Therefore we have two contracts on offer. Depending on your location, you will be asked to nominate one of the following contracts:

Contract Size	Standard	Specialist
	\$2,000 to support 30 older Australians aged 50+ to gain digital literacy skills and confidence	\$2,000 to support 15 older Australians aged 50+ to gain digital literacy skills and confidence in outer regional, remote and very remote areas

## Specialist contract - Outer Regional, Remote and Very Remote Classification

To check if qualify for a Specialist contract, please use the [Doctor Connect website](#) to enter the location you will deliver your project. Select the tickbox "ASGS 2016" and enter your organisation's address in the "find address" dropbox and click "Search location".

If your location is categorised as one of the following, you can apply for a specialist contract:

- Outer Regional (RA 3)
- Remote (RA 4)
- Very Remote (RA 5)

If your location is categorised as being located in *Major Cities* (RA 1) or *Inner Regional* (RA 2), you do not qualify to apply for a Specialist contract.

Note: If you select the wrong category and are successful, we will amend your contract to the correct region and you will be notified via your notification email.

## What can the grant be used for?

The funding can be spent on activities that can be justified as supporting older Australians to gain basic digital skills and confidence such as:

- new devices including computers, laptops, tablets, smart phones
- upgrading software for devices
- Internet fees
- digital mentor expenses, including training to be a digital mentor
- printing of learning materials for older Australian learners
- police checks for all staff and mentors involved in delivering the Be Connected program
- coaching and support, if not in place already
- public liability insurance, if not in place already

Exclusions:

- Funding cannot be used for capital works (building or construction materials)

## What do I have to do for the grant?

Each organisation receiving an Activation grant will be required to support 30 (15 for organisations located in Outer Regional, Remote and Very Remote areas) older Australians gain basic digital literacy skills and confidence.

This will be delivered through free face-to-face contact either one-on-one or in small groups, utilising the learning courses available on the [Be Connected Learning site](#).

Delivery will be measured by registrations on the Be Connected learning website or Good Things Foundation's data and performance management system - CaptureIT.

All Network Partners will be required to complete a short monthly survey and be prepared to share learner journeys and good news stories so that Good Things Foundation can create case studies.

## Notification, Payments and Term of Grant

All Network Partners will be notified on the outcome of their application via email within two weeks of the application closing date.

If your proposal is successful, \$2,000 (plus GST if applicable) will be transferred to your nominated bank account, once a contract has been accepted online and an invoice has been emailed to [connect@goodthingsfoundation.org](mailto:connect@goodthingsfoundation.org).

The grant period will be 10 months from the date that you received the official funding notification email.

## How do I apply?

Applicants need to log in to the [Be Connected Network Partner site](#) and submit their application online.

## Points to note

Organisations need to be a part of the Be Connected Network to apply for an Activation grant. If you are not yet a Network Partner, please see the [Joining the Network page](#) on the website. One of our team members will be in touch to process your application and welcome you into the Network. You can apply for an Activation grant as soon as you've completed the join the network form - you don't have to wait for the phone call from us.

## Application form

### Organisation & Applicant details

The following fields will be pre-populated. Please check to ensure that your details are correct.

1. Organisation name
2. Network Partner number
3. Centre address
4. Primary contact
5. Telephone number
6. Email address

### Section 1 Conditions of the grant

Please ensure that you can select yes to all of the qualifying criteria outlined below. Please note, if you aren't able to answer yes to all these points, you will not be able to continue with your application.

- We have the potential and are willing to support the minimum number of seniors required (aged 50+) to gain digital literacy skills through free face-to-face support, either one-on-one or in small groups
- We will utilise the learning courses available on the Be Connected Learning site to teach older Australians digital literacy skills
- I agree to undertake police checks for all digital mentors. Please note, if you are successful you won't be able to accept the terms and conditions of the grant until you have current police checks in place

- I agree to ensure that our organisation has public liability insurance. Please note, if you are successful you won't be able to accept the terms and conditions of the grant until you have current police checks in place
- We have fully accessible premises

## **Section 2 The Project**

Which target audience(s) are you aiming to support with your Activation grant and through your digital literacy sessions?

- Aboriginal and Torres Strait Islanders
- Culturally and linguistically diverse individuals
- Individuals based in outer regional, rural and remote areas
- Older people • People with chronic/life limiting health conditions
- People with learning disabilities
- People with mental health conditions - mild
- People with mental health conditions - moderate
- People with mental health conditions - severe
- People with sensory impairments
- Physically disabled people

**Please note that we expect every applicant to be supporting older people to gain digital literacy skills.**

We are looking for concise responses to the following four questions, therefore the word limit for each response is 200 words. Please be clear and offer specific detail and examples where relevant.

**Q1.** Please provide a clear itemised and costed budget to show how you will use the grant funds to deliver this program

**Q2.** Please demonstrate how you will use the learning courses available on the Be Connected Learning site to teach older Australians digital literacy skills

**Q3.** How many free one-on-one or small group sessions you will run each month?

**Q4.** What marketing and promotional strategies will you use to ensure older Australians are attracted to the program?

Remember, you can contact our Network Team at any time if you have any questions about the application process. They can be contacted on **(02) 9051 9292** or by emailing [connect@goodthingsfoundation.org](mailto:connect@goodthingsfoundation.org) and are very happy to help.