

Network Capacity Building grants

Be Connected is an Australian government initiative committed to increasing the confidence, skills and online safety of older Australians. Be Connected aims to empower everyone to use the internet and everyday technology to thrive in our digital world.

Good Things Foundation is delighted to be managing the \$20 million Be Connected Grants program and coordinating the Be Connected Network. Over 2,000 organisations have joined the Be Connected Network since October 2017 to support over 50's in their communities to gain critical digital skills. Network Partners are committed to improving the skills, confidence and online safety of older Australians.

Under previous Capacity Building grant rounds, funding was provided to Capacity Builders to support smaller organisations or a network of organisations to deliver the Be Connected program. The aim for each Capacity Builder was to support up to 500 older Australians (250 in outer regional, remote or very remote locations) to register on the Be Connected learning portal.

We have now remodeled the program to a “train the trainer” model, inviting large scale community organisations who have the ability to provide face-to-face training to organisations within their community/network/organisation.

The ultimate aim for each Capacity Builder is to engage a trainer (Lead Digital Mentor) to train and mentor up to 100 Digital Mentors in a 12 month contract period (50 in outer regional, remote or very remote locations), using materials provided by Good Things Foundation, to support older Australians to gain basic digital skills and confidence.

Capacity Builders will also be ambassadors for Good Things Foundation and the Be Connected Network. They work with Good Things Foundation to support the program, helping us to strengthen the Network and support community organisations to meet the needs of older Australians seeking to improve their digital skills.

Organisations who are interested in direct delivery of the Be Connected digital literacy program can apply for a Building Digital Skills grant.



Grant Amount and Term

\$50,000 (+GST if applicable) will be awarded to select organisations to deliver a 12 month project between 1 July 2019 and 30 June 2020.

What do I have to do for the grant?

Every Capacity Builder is required to:

- Select a qualified Lead Digital Mentor, with experience in training and digital literacy skills, who will train Digital Mentors
- Deliver face-to-face training session using Good Things Foundation's training package to 100 Digital Mentors (50 in outer regional, remote or very remote areas)
- Ensure Digital Mentors complete an evaluation survey, which will be made available to Good Things Foundation
- Demonstrate the Be Connected learning portal and resources to trained Digital Mentors and ensure they are competent in using Be Connected resources.
- Provide ongoing mentoring to Digital Mentors trained by your organisation (minimum of 2 hours per trained digital mentor over the 12 month contract period)
- Provide quarterly written reports on progress against delivery plan and outcomes trained digital mentors have achieved
- Provide a financial acquittal and project review at the end of the grant term
- Participate in the Capacity Builders community of practice, and be a positive ambassador for the Be Connected program and Good Things Foundation

To deliver the project, you must:

- Have the capacity to deliver digital skills training
- Have past experience in delivering training programs
- Provide a clear plan identifying how you'll engage Digital Mentors within your network
- Provide an itemised forecast budget at the time of application
- Ensure the Lead Digital Mentor attends compulsory face-to-face training provided by Good Things Foundation in July/August 2019
- Demonstrate the ability to continue mentoring Digital Mentors post-training.

Project timeline

Activity	Date
Launch of online application	Monday, 1 April 2019
Deadline for applications	Friday, 10 May 2019 by 23:55 (AEST)
Communication of results to applicants	Monday, 27 May 2019
Project start date & finish date	1 July 2019 - 30 June 2020
Payment dates	3 June 2019 & 13 January 2020
Training of trainers	Compulsory training for all lead digital mentors will be conducted in all State/Territory capital cities between 15 July and 16 August 2019

Eligibility

Organisations who would like to apply for a Capacity Building grant must:

- Be a registered Network Partner within the Be Connected Network. If you are not a Network Partner, [click here to join](#).
- Provide an ABN number.
- Have public liability insurance.
- Be able to demonstrate your capacity to deliver the project you are proposing to undertake.

Outer Regional & Remote grant size

To check if you qualify to apply for a remote/outer regional contract, please use the [Doctor Connect website here](#) to enter the locations where you will deliver your project. If these locations are categorised as one of the following, you can apply for a specialist contract:

- Outer regional (RA 3)
- Remote (RA 4)
- Very remote (RA 5)

If your locations are categorised as being located in Major Cities (RA 1) or Inner Regional (RA 2), you do not qualify to apply for a remote/regional contract. If you feel that you are unable to support 100 digital mentors but are still interested in applying, please get in touch with us so that we can discuss your proposed project ahead of your application being submitted.

Use of Funds

What can the grant be used for?

The grant can be spent on activities that train digital mentors to support older Australians to gain basic digital skills and confidence. Examples include:

- Communications, promotion and marketing expenses
- Police checks for all staff and mentors involved in delivering the Be Connected program, if not in place already
- Travel to deliver program activities
- Staffing costs
- Project management costs
- Equipment and delivery costs

Exclusions:

- Funding cannot be used for capital works (building or construction materials)

Payments

Payments will be made in 2 equal stages:

- 50% in June 2019 to support project set up and start delivery
- 50% in January 2020 subject to delivery against your project plan

Application Information

Following are the questions as per the online application form for your reference.

Suggested references for your application:

- [Measuring Australia's Digital Divide: The Australian Digital Inclusion Index 2018 for Telstra](#)
- [Understanding the Digital Behaviours of Older Australians, Office of the eSafety Commissioner 2018](#)
- [Digital Inclusion: Report of Online Behaviours in Australia, for Australia Post 2016](#)
- [Bridging the Digital Divide, National Seniors Australia 2017](#)
- [Digital Inclusion in Australia fact sheet by Good Things Foundation](#)

Contact

Contact the Good Things Foundation team on (02) 9051 9292 or email connect@goodthingsfoundation.org if you have any questions about the application process or grant guidelines.

Application form

Please select your organisation from the drop-down box - the organisation you select is the organisation you are applying for funding for. In this section, you should only be able to see the organisations that are connected to your account.

All eligibility criteria must be met before you can begin your application. For this funding opportunity, you need to provide an ABN number. You can add this in the "your payment details" tab if you've not already done so.

Section 1: Conditions of the grant

1.1 Conditions of the grant

Please ensure that you can select yes to all of the qualifying criteria outlined below. If you aren't able to answer yes to all these points, you should not continue with your application.

- We have the potential to engage and support Digital Mentors within our network.
- We are willing to work with Good Things Foundation to develop Lead Digital Mentors.
- We are willing to participate in the Capacity Builders community of practice, and be a positive ambassador for the Be Connected program and Good Things Foundation
- We have the capacity to deliver digital skills training
- We have experience in delivering training projects
- We have qualified Lead Digital Mentor with relevant experience to deliver training
- We will follow-up and mentor Digital Mentors post-training
- We will undertake police checks/working with vulnerable persons checks for all Digital Mentors.
- Our organisation has public liability insurance.
- We are willing to provide additional information to Good Things Foundation, if requested.
- We will deliver programs in accessible premises.
- We have an Australian Business Number.

1.2 Select the contract you would like to apply for from the dropdown menu.

Contract Size	\$50,000	\$50,000 remote/outer regional
Number of digital mentors trained and supported	100	50

At this stage we recommend that you click on the save and continue button before moving on.

Section 2: The Project

2.1 Which target audience/s are you aiming to support through your Capacity Building project?

Select all that apply.

- Aboriginal or Torres Strait Islander people
- Culturally and linguistically diverse people
- People living in outer regional, rural and remote areas
- People with chronic/life limiting health conditions
- People with mental health conditions - mild
- People with mental health conditions - moderate
- People with mental health conditions - severe
- People with learning disabilities
- People with sensory disabilities
- People with physical disabilities

2.2 In which Australian States/Territories will you deliver the Capacity Building project?

Select all that apply.

- Australian Capital Territory
- New South Wales
- Northern Territory
- Queensland
- South Australia
- Tasmania
- Victoria
- Western Australia

2.3 Provide a brief overview of your organisation.

Word limit: 200 words

2.4 Please describe how you will deliver face-to-face digital mentor training and ongoing support to Digital Mentors within your community/network/organisation.

Note: You will be required to use resources provided by Good Things Foundation to deliver the training.

Word limit: 250 words

2.5 Provide a project plan, outlining your planned activities, outputs and outcomes for each quarter.

For every quarter of the 12 month project, tell us what activities you will undertake and the results you expect from them. This should include, promotion and delivery of training sessions, numbers of participants, ongoing support and follow-up of Digital Mentors, and impact your trained Digital Mentors have had in supporting older Australians to learn digital skills through Be Connected programs. Supporting project plan documents can be sent to connect@goodthingsfoundation.org.

Word limit: 750 words

2.6 Demonstrate your organisation's capacity to deliver a training program and list qualifications, skills and experience of the Lead Digital Mentor.

Include past experience delivering training programs, skills in digital literacy and experience with Be Connected program.

Word limit: 300 words

2.7 Have you been successful in effectively collaborating with other organisations on a similar project and detail how you will bring this experience to this program as an ambassador for Good Things Foundation and the Be Connected Network.

Word limit: 300 words

2.8 Please describe your process to engage Digital Mentors. How will you promote the training within your community/network/organisation to ensure Digital Mentor targets are met?

Word limit: 300 words

2.9 Describe how you will assess and measure the impact of this training on the delivery of Be Connected Programs and the impact Digital Mentors have had in supporting older Australians to learn digital skills through the Be Connected program.

Word limit: 200 words

2.10 Please complete [the budget template here](#) and provide a brief narrative below on how the grant funds will be used.

Word limit: 100 words

You must provide an itemised budget template to connect@goodthingsfoundation.org

Review, save and submit

At this stage, we recommend that you click on the save and continue button before moving on to submit.

You can continue editing your application until the due date under the section "Apply for funding". Select the "Capacity Building grant" funding round and your previously saved application will appear for editing.

Section 3: Assessment

Applications will be assessed by Good Things Foundation in May 2019.

During the assessment process, the Good Things Foundation may be in contact with your organisation to seek additional information in support of your application. This could include:

- Referee checks on Lead Digital Mentor
- Proof of qualification and experience of Lead Digital Mentor
- Performance/outcome of similar projects you have delivered
- Grants managed by your organisation

Good Things Foundation will advise you on the outcome of your application via email within three weeks of the closing date.