



Delivering Digital Skills for LIFE pilot project

August - October 2022

Congratulations on being selected to participate in the pilot *Digital Skills for LIFE* project! This resource will provide you with the key links and information you need to deliver this project.

About the project

Background

Good Things Foundation Australia has partnered with The Smith Family to pilot a new digital skills for low-income program called *Digital Skills for LIFE*. Its goal is to support parent's to gain and increase their digital skills and confidence in keeping their kids safe online.

Your role

You are one of 3 community organisations who have been selected to deliver this project in your community and provide your feedback as part of this pilot.

From this pilot, we want to know how user friendly the program is, if it meets your and the parent's needs, and how useful the resources and training was in supporting you to deliver this learning program.

Project timeline

The pilot project is running from August - October 2022.

About this pack

This pack is your *Digital Skills for LIFE Resource Kit* with all the key links and info you need to participate in this pilot program.

Your Resource Kit

The following resources will help you to participate in this project:

- [1. Grant details](#)
- [2. Training](#)
- [3. Online Learning Modules](#)
- [4. Downloadable Resources](#)
- [5. Learner Progress Survey](#)
- [6. Reporting and Providing Feedback](#)
- [7. Support available](#)

1. Grant details

You will have already received an email confirming your grant. If you have any questions about your *Digital Skills for LIFE* grant please contact our grants team on connect@goodthingsfoundation.org.

2. Training

There is one training session that 2 representatives of your organisation must attend as a requirement of the program. You will need access to a microphone and webcam to participate in this Zoom Meeting. This session is being held on 16 August 2022 between 9:30 am - 12:30 pm.

[Zoom meeting link](#)

We recommend blocking out this time in your diary now.

3. Online Learning Resources

We have compiled relevant online learning resources from reliable sources that you can choose to use to deliver your programs. You and your learners can access them here:

<https://learning.goodthingsfoundation.org.au/subjects/parents-and-families>



TOP TIP: You may like to display the url on a large screen in a classroom setting. When a learner clicks on a topic on the Good Things Learning website, they will be taken to a different website to the online learning resource.

4. Downloadable Resources

We have created a range of resources to help you to run and promote your project. You can find the following resources on the [Be Connected Network website](#):

- Session Plans
- Learner worksheet



TOP TIP: Prepare your digital skills sessions in advance. You can tailor our session plans to meet the needs of your community.

5. Digital Skills Assessment Tool

This is an **important two part process** that you do with your learners before your program and after you have supported someone to improve their digital skills. It is how we demonstrate how many people were supported through the program, as well as the impact the program has had in the community. Please support your learners to fill in both surveys.

Part 1: Baseline Assessment

This is a survey to gain insights on where a learner is starting from. The questions in this extension survey are on a scale and will also ask for some contact details. There are two ways to access the survey:

1. Learners enter a url into their browser on their device
2. Learners scan a printed QR code using their device or type in the url, which will take them to the survey page.

This online survey is available at this url:

<https://www.surveymonkey.com/r/DigitalSkillsforLIFEBaseline>



TOP TIP: If your learners have low digital skills, supporting them to get to this online form could be part of your learning and assessment activity

Step 2: Progression Survey

This is a follow-up survey to understand what people have learnt as a result of the program. There are two ways to access the survey:

1. Learners type in the url into their web browser.
2. Learners scan a printed QR code using their device, which will take them to the survey page.

This online survey is available at this url:

<https://www.surveymonkey.com/r/DigitalSkillsforLIFEProgression>



6. Providing Feedback

Feedback Workshop:

You will be part of an evaluation and feedback session by video call with Good Things Foundation and fellow pilot participants. This session is being held between 10:00 am and 11:30 am AEST on Tuesday 27th of September via Zoom.

[Zoom meeting link](#)

We recommend blocking out this time in your diary now. You will need access to a microphone and webcam to participate in this Zoom Meeting. Please note this session will be recorded for the purpose of accurately capturing your feedback.

Consider while you go the following questions:

- What do you think of the program? Of the partnership between The Smith Family and Good Things Foundation? About the hybrid support we offer.
- Has the program addressed parents and carers needs?
- How did you and the learners find the surveys to fill in?
- What do you think about the resources and support provided by the Good Things Foundation?



TOP TIP: Capturing feedback as you go and maintaining good records makes it easier to remember and share at the session.

7. Support available

As pilot participant, you will receive:

1. Training at the start of your project
2. Free resources to use when delivering your project
3. A contact point at Good Things Foundation if you have any questions
4. A contact point for learners at The Smith Family
5. An opportunity to meet other community partners in our training and feedback sessions

Contact

If you have any questions or concerns, contact us:

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Or, call us on (02) 9051 9292 and ask for Maria or Liz.